

**Ministry of Health and Social Services**

**Request for Quotations  
for Works**

Procurement of  
**Renovation of the Doctor's flat/house No. 4 & 5 at  
Opuwo Hospital in the Kunene Region**

Cost: \_\_\_\_\_

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**Renovation of Doctor's flat / house No. 4 & 5 at  
Opuwo Hospital in the Kunene Region**

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REPUBLIC OF NAMIBIA

*Ministry of Health and Social Services*

Private Bag 13198  
Windhoek  
Namibia

Ministerial Building  
Harvey Street  
Windhoek

Tel: (061) 203 9111  
Fax: (061) 30 10 18  
[procurement@mhss.gov.na](mailto:procurement@mhss.gov.na)

**PROCUREMENT MANAGEMENT UNIT**

Reference: 4/5/4

**Letter of Invitation**

Dear Sirs/Madams,

**RENOVATION OF DOCTOR'S FLAT / HOUSE NO. 4 & 5 AT OPUWO HOSPITAL  
IN THE KUNENE REGION**

The Ministry of Health and Social Services requests you to submit your best quote for the items described in detail hereunder.

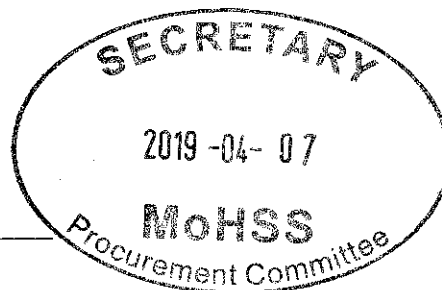
Any resulting contract shall be subject to the terms and conditions referred to in the document.

For enquiries, please do not hesitate to contact the following people:

1. Technical enquiries: *Mr N. Hilukilwa (061 203 2175)*
2. Administrative enquiries: *Ms. A. Tobias (061 203 2172)*

Please prepare and submit your quotation (*by 11h00 on Tuesday, 15 October 2019*), in accordance with the instructions given or inform the undersigned if you will not be submitting a quotation.

Yours faithfully,



**Mr Evaristus Iita**

**Secretary: Procurement Committee**

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# SECTION I: INSTRUCTIONS TO BIDDERS

## 1. Rights of Public Entity

The *Ministry of Health and Social Services* reserves the right:

- (a) to split the contract as per the lowest evaluated cost per lot; and
- (b) to accept or reject any quotation or to cancel the quotation process and reject all quotations at any time prior to contract award.

## 2. Preparation of Quotations

You are requested to quote for the works mentioned in Section III, by completing, signing and returning:

- (a) the Quotation Letter in Section II with its annex for Bid Securing Declaration, where applicable;
- (b) the Priced Activity Schedule in Section IV;
- (c) the Specifications and Compliance Sheet in Section V; and
- (d) any other attachment as deemed appropriate

You are advised to carefully read the complete Request for Quotations document, including the Special Conditions of Contract in Section VII, before preparing your Quotation. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

## 3. Validity of Quotations

The quotation validity period shall be 90 days from the date of bid submission deadline.

## 4. Eligibility Criteria

To be eligible to participate in this Quotation exercise, you should:

- (a) have a valid certified copy of a company Registration Certificate;
- (b) have an original valid good Standing Tax Certificate;
- (c) have an original valid good Standing Social Security Certificate;
- (d) have a valid certified copy of Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;
- (e) Submit signed Bid-securing Declaration.
- (f) An undertaking on the part of the Bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, Remuneration Order, and Award, where applicable and that it will abide to sub-clause 4.6 of the General conditions of Contract if it is awarded the contract or part thereof; and;

**5. Bid Security/Bid Securing Declaration**

Bidders are required to subscribe to a Bid Securing Declaration for this procurement process.

**6. Works Completion Period**

The completion period for works shall be **90 (ninety) calendar days** after acceptance and issue of Purchase Order. Deviation in completion period shall be considered if such deviation is reasonable.

**7. Sealing and Marking of Quotations**

Quotations should be sealed in a single envelope, clearly marked with the Procurement Reference Number, addressed to the Public Entity with the Bidder's name at the back of the envelope.

**8. Submission of Quotations**

Quotations should be deposited in the Quotation/Bid Box located at the **Ministry of Health and Social Services** not later than **11h00 on 15 October 2019** Quotations by post or hand delivered should reach the **Ministry of Health and Social Services** by the same date and time at latest. Late quotations will be rejected.

Quotations received by e-mail will not be considered.

**9. Evaluation of Quotations**

The Public Entity shall have the right to request for clarifications in writing during evaluation. Offers that are substantially responsive shall be compared on the basis of evaluated cost, subject to Margin of Preference where applicable, to determine the lowest evaluated quotation.

**10. Technical Compliance**

The Specifications and Compliance Sheet details the minimum specifications of the works to be carried out. The specifications have to be met, but no credit will be given for exceeding the specifications.

Bidder shall include the information and documents listed hereunder with their bids

- (a) total monetary value of construction works performed for each of the last five years;
- (b) experience in works of a similar nature and size for each of the last five years; and clients who may be contacted for further information on those contracts;
- (c) major items of construction equipment proposed to carry out the contract;
- (d) qualifications and experience of key personnel and technical personnel proposed for the contract

## **Adequacy of Technical Proposal**

Evaluation of the Bidder's Technical Proposal will include an assessment of the Bidder's technical capacity to mobilize key equipment and personnel for the contract consistent with its proposal regarding work methods, scheduling, and material sourcing in sufficient detail and fully in accordance with the requirements stipulated in Section V (Employer's Requirements).

### **11. Prices and Currency of Payment**

Prices for the execution of works shall be fixed in Namibian Dollars as quoted. Quotations shall cover all costs of labour, materials, equipment, overheads, profits and all associated costs for performing the works, and shall include all duties. The whole cost of performing the works shall be included in the items stated, and the cost of any incidental works shall be deemed to be included in the prices quoted.

### **12. Margin of Preference**

12.1 None

### **13. Award of Contract**

The Bidder having submitted the lowest evaluated responsive quotation and qualified to perform the works shall be selected for award of contract. Award of contract shall be by issue of a Purchase Order/Letter of Acceptance in accordance with terms and conditions contained in Section VI: Contract Agreement and General Conditions of Contract.

### **14. Performance Security**

The successful bidder shall upon acceptance of its offer submit a Performance Security as per the format contained in the Schedule for an amount of 10 % of the contract price.

### **15. Notification of Award and Debriefing**

The Public Entity shall after award of contract promptly inform all unsuccessful bidders in writing of the name and address of the successful bidder and the contract amount and post a notice of award on its website within 7 days. Furthermore, the Public Entity shall attend to all requests for debriefing made in writing within 7 days of the unsuccessful bidders being informed of the award.

### **16. Range of bid**

Only bid price that fall within 15% below and or above the Quantity Surveyor's cost estimate will be considered.

## SECTION II: QUOTATION LETTER

(to be completed by Bidders)

*[Complete this form with all the requested details and submit it as the first page of your quotation with the Priced Activity Schedule and documents requested above. A signature and authorisation on this form will confirm that the terms and conditions of the RFQ prevail over any attachments. If your quotation is not authorised, it will be rejected]*

Procurement Reference Number:	
Subject matter of Procurement:	<b><i>Renovation of the Doctor's Flat/house No. 4 &amp; 5 at Opuwo hospital in the Kunene Region.</i></b>

We offer to execute the Works detailed in the Statement of Requirements, in accordance with the terms and conditions stated in your Request for Sealed Quotations referenced above.

We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Instructions to Bidders

We undertake to abide by the Conduct of Bidders and Suppliers as provided under the Public Procurement Act during the procurement process and the execution of any resulting contract.

We have read and understood the content of the Bid Security/Bid Securing Declaration (BSD) attached hereto and subscribe fully to the terms and conditions contained therein. We further understand that this subscription could lead *[forfeiture of the security amount / disqualification on the grounds mentioned in the BDS]*

The validity period of our Quotation is     90     days from the date of the bid submission deadline.

We confirm that the prices quoted in the Priced Activity Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract **prior to the expiry** date of the quotation validity.

Works will commence within   30   days from date of issue of Purchase Order/Letter of Acceptance.

Works will be completed within     90     days from date of issue of Purchase Order/Letter of acceptance.

**Quotation Authorised by:**

Name of Bidder		Company's Address and seal	
Contact Person			
Name of Person Authorising the Quotation:	Position:	Signature:	
Date	Phone No./E-mail		

**BID SECURING DECLARATION**  
**(Section 45 of Act) (Regulation**  
**37(1) (b) and 37(5))**

*It is mandatory for the Bid Securing Declaration to be on the bidding company's letterhead with the wording as prescribed hereunder*

I/We\* understand that in terms of section 45 of the Act a public entity must include in the bidding document the requirement for a declaration as an alternative form of bid security.

I/We\* accept that under section 45 of the Act, I/we\* may be suspended or disqualified in the event of

- (a) a modification or withdrawal of a bid after the deadline for submission of bids during the period of validity;**
- (b) refusal by a bidder to accept a correction of an error appearing on the face of a bid;**
- (c) failure to sign a procurement contract in accordance with the terms and conditions set forth in the bidding document, should I/We\* be successful bidder; or**
- (d) failure to provide security for the performance of the procurement contract if required to do so by the bidding document.**

I/We\* understand this bid securing declaration ceases to be valid if I am/We are\* not the successful Bidder

Signed: .....  
*[insert signature of person whose name and capacity are shown]*

Capacity of: .....  
*[indicate legal capacity of person(s) signing the Bid Securing Declaration]*

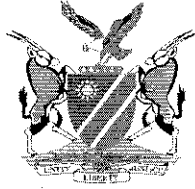
Name: .....  
*[insert complete name of person signing the Bid Securing Declaration]*

Duly authorized to sign the bid for and on behalf of: *[insert complete name of Bidder]*

Dated on \_\_\_\_\_ day of \_\_\_\_\_

Signature \_\_\_\_\_





## Republic Of Namibia

### Ministry of Labour, Industrial Relations and Employment Creation

Written undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2)(D) of the Public Procurement Act, 2015

#### 1. EMPLOYERS DETAILS

Company Trade Name:.....

Registration Number :.....

Vat Number: .....

Industry/Sector: .....

Place of Business:.....

Physical Address:.....

Tell No.:.....

Fax No.:.....

Email Address:.....

Postal Address:.....

Full name of Owner/Accounting Officer:.....

.....

Email Address:.....

#### 2. PROCUREMENT DETAILS

Procurement Reference No.: .....

Procurement Description: .....

.....

.....

Anticipated Contract Duration: .....

Location where work will be done, good/services will be delivered: .....

.....

**3. UNDERTAKING**

I .....[insert full name], owner/representative  
of .....[insert full name of company]

hereby undertake in writing that my company will at all relevant times comply fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

**Signature:** .....

**Date:** .....

**Seal:**.....

*Please take note:*

- 1. *A labour inspector may conduct unannounced inspections to assess the level of compliance*
- 2. *This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract.*

## **BILLS OF QUANTITIES**

The quantities in these Bills of Quantities are fixed and shall be measured as executed and paid for according to prices in the Bill of Quantities and any unexpended amounts shall be deducted from the amount of the contract sum.

The quantities in these Bills of Quantities are **not** to be used for ordering materials.

The Bills of Quantities form part of and must be read in conjunction with the specification, which document contains the full description of the work to be done and material and equipment to be used and unless otherwise described in the Bills of Quantities, reference should be made to the specification for the full meaning or description of work to be done and materials and equipment to be used in this service.

The total tender price on the Tender Form shall constitute the contract price of the successful tenderer. Tenderers are advised to check their item extensions and total additions, as no claim for arithmetical errors will be considered.

No alteration, erasure or addition is to be made in the text of the Bills of Quantities. Should any alteration, or erasure be made, it will not be recognized but the original wording of the Bills of Quantities will be adhered to.

The priced Bills of Quantities of the successful tenderer will be checked and the Project Manager reserves the right to call for adjustment to any individual price and to rectify the discrepancy.

Variations in the scope and extent of the work included in the Bill shall be allowed to meet the Employer's requirements and shall be measured and costed at rates entered in the Bill, where appropriate, and shall form additions to or deductions from the total of the Bill.

Any items or variations for which rates have not been included in the Bill shall be agreed and priced as non-scheduled items in accordance with the provisions of the Contract.

The rules covering the extent and costing of the variation shall be those provided for in the form of conditions of contract.

Unless a separate rate for the supply and for the installation of any item is specifically called for, the supply and installation cost of any item shall be fully included in the unit price.

The description of each item shall, unless otherwise stated herein, be held to include making, conveying and delivering, unloading, storing, unpacking, hoisting, waste, patterns, models and templates, plant, temporary works, return of packing, establishment charges, profit and all other obligations arising out of the conditions of contract.

All fittings and accessories always include the connections thereto. All measurements are net, unless otherwise stated, and tenderers must allow in their rates for wastage.

The quantities and rates included for day work shall form part of the tender price, but tenderers shall note that this item must be regarded as provisional and will only be payable to the contractor if and when a written order to this effect has been issued.

All provisional sums shall be expended as directed by the Project Manager and any balance remaining shall be deducted from the amount of the contract sum.

## **SECTION III: STATEMENT OF REQUIREMENTS**

### **A. SCOPE OF WORKS, SPECIFICATIONS AND PERFORMANCE REQUIREMENTS**

#### **3.1 SCOPE OF CONTRACT**

The flat is in a deplorable condition and need urgent maintenance of ceilings, ironmongery and metalwork, repairs to ceramic floor and wall tiling, sanitary fittings, framed doors as well as plumbing and drainage installations.

#### **3.2 DRAWINGS**

N/A

#### **3.3 STANDARDS**

All material and equipment supplied and/or installed under this Contract shall be new and the best of their respective kinds and shall comply with the requirements laid down in the latest editions of the relevant SANS (SABS), IEC or BS and their amendments (if any) and the requirements of this Specification.

In event of items bearing the SANS (SABS), mark being available in respect of the materials and equipment required, only items bearing this mark will be acceptable.

The workmanship under this Contract shall be of a high standard and to the satisfaction of the Project Manager

The work shall be carried out in accordance with the General Technical Specification laid down in Part IV of this Specification.

#### **3.4 GENERAL TAXES AND DUTIES**

Tenderers shall allow in their tender for all VAT, taxes and duties, to be paid in respect of all items of material, labour and equipment to be supplied in terms of this Contract where relevant. VAT is to be added in the Final Summary as a separate item.

### **B. DRAWINGS**

N/A

## SECTION IV: PRICED ACTIVITY SCHEDULE

*[Complete the unit and total prices for each item listed below. Authorise the prices quoted in the signature block below.]*

*The quantities shown below are approximate and not subject to re-measurement for payment purposes.*

Item No	Brief Description of Works	Quantity	Unit of Measure	Unit Price (NS)	Total Price (NS)
A*	B*	C*	D*	E	F
1	See attached Bills of Quantities				
				<b>Subtotal</b>	
Enter 0% VAT rate if VAT exempt.				<b>VAT @      %</b>	
				<b>Total</b>	

\*Columns A to D to be completed as applicable by the Public Entity

### Priced Activity Schedule Authorised By:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:		Company	

## SECTION V: SPECIFICATIONS AND COMPLIANCE SHEET

*[Public Entity shall customise this section and the table hereunder where the Service Providers have to achieve set specification and performance standards.]*

Procurement Reference Number: W/RFQ/\_\_\_\_\_ / \_\_\_\_\_

## SECTION VI: GENERAL CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods (Ref. W/RFQ/\_\_\_\_\_ / \_\_\_\_\_) available on the website of the Ministry of Health and Social Services (www.mhss.gov.na) except where modified by the Special Conditions below

## SECTION VII: SPECIAL CONDITIONS OF CONTRACT

The clause numbers given in the first column correspond to the relevant clause number of the General Conditions of Contract. *[This section is to be customised by the Public Entity to suit the requirements of the specific procurement].*

GCC Clause Reference	Special Conditions
<b>Employer</b> GCC 1.1(r)	Ministry of Health and Social Services Private Bag 13198, Harvey Street, Windhoek
<b>Intended Completion Date</b> GCC	The intended completion date is: _____
<b>Project Manager</b> GCC 1.1(y)	The Project Manager is: <i>Department of Works</i> <i>Kunene Region</i>
<b>Site</b> GCC 1.1(aa)	The Site is located: Opuwo Hospital Kunene Region
<b>Start Date</b> GCC 1.1(dd)	The Start Date shall be: 7 days after issue of purchase order
<b>The Works</b> GCC 1.1(hh)	Renovation of the Doctor's flat/house No: 4 & 5 at Opuwo Hospital
<b>Interpretation</b> GCC 2.2	The project will be completed in the following sections: None
<b>Interpretation</b> GCC2.3	The following additional documents shall form part of the contract: Bidding Document and Bills of Quantities
<b>Language and Law</b> GCC 3.1	The language of the contract is English  The law that applies to the Contract is the law of Namibia.
<b>Project Manager's Decisions</b> 4.1	The Project Manager shall obtain specific approval from the Employer before carrying out any of his duties under the Contract which in the Project Manager's opinion will cause the amount finally due under the Contract to exceed the Contract Price or will give entitlement to extension of time. This requirement shall be waived in an emergency affecting safety of personnel or the Works or adjacent property.
<b>Delegation</b>	The Project Manager may delegate his/her duties.

GCC Clause Reference	Special Conditions
<b>Delegation</b> GCC 5.1	The Project Manager may delegate his/her duties.  N/A
<b>Notices</b> GCC 6	Any notice shall be sent to the following addresses: For the Employer, the address shall be as given on the page 2 of this Bidding Document and the contact name shall be: <i>Ministry of Health Private Bag 13198, Harvey Street, Windhoek</i> For the Contractor, the address shall be as given on the first page of the Purchase Order/Letter of Acceptance and the contact name shall be
<b>Insurance</b> GCC 13.1	N/A
<b>Site Data</b> GCC 14.1	The site data shall be: The Existing Opuwo Hospital, Kunene Region
<b>Possession of the Site</b> GCC 20.1	N/A
<b>Procedure for Disputes</b> GCC 24	Adjudicator to be appointed only if a dispute arises
<b>Program</b> GCC 25.1	The Contractor shall submit for approval a Program for the Works within 7 days from the date of the Letter of Acceptance or issue of Purchase Order Agreement.
GCC 25.3	Program updates <i>shall not</i> be required.
<b>Defects Liability Period</b> GCC 33.1	The Defects Liability Period is: 12 calendar months
<b>Payment Certificates</b> GCC 39.7	"Payment shall be made as per progress of works <i>with</i> payment for materials on site".
<b>Payments</b> GCC 40	The amount certified by the Project Manager shall be paid in full within 30 days of receipt by the Employer of an invoice, supported by: (a) the payment certificate; and (b) a certificate of Completion of the Works.
<b>Adverse weather Conditions</b> GCC 41.1 (l)	As per the Namibia Metrological Service Definition
<b>Price Adjustment</b>	The Contract <i>is not</i> subject to price adjustment.

<b>GCC Clause Reference</b>	<b>Special Conditions</b>
<b>Retention GCC 45.</b>	10% of the amount shall be retained from any payment. Half of the retention money will be released after formal taking over of the Works and the remaining shall be released after the Defect Liability Period subject to the Contractor making good all defects.*
<b>Liquidated Damages GCC 46.1</b>	<p>The liquidated damages for the whole of the Works are N\$ 15519.90 per day.</p> <p>The maximum amount of liquidated damages for the whole of the Works is 5% of contract sum.</p> <p><i>[Usually liquidated damages are set between 0.05 per cent and 0.10 per cent per day, and the total amount is not to exceed between 5 per cent and 10 per cent of the Contract Price. Alternatively, the daily rate could reflect the actual prejudice that the procuring entity may claim to suffer as direct cost, where applicable or a nominal value taking into consideration the size of the building, nature of construction and the incidence due to non-availability of the building as from the intended completion date. If Sectional Completion and Damages per Section have been agreed, the latter should be specified here.]</i></p>
<b>Bonus GCC 47.1</b>	The rate for the Bonus per calendar day is: None
<b>Advance Payment GCC 48.1</b>	No advance payment shall be paid to the Contractor
<b>Performance Security GCC 49.1</b>	A Performance Security in the form of a Bank Guarantee representing 10% of the final contract price shall be required. *
<b>GCC 56.1</b>	"As built" drawings <i>are not</i> required.
<b>GCC 59.1</b>	The percentage to apply to the value of the work not completed, representing the Employer's additional cost for completing the Works, is: 5%



**SCHEDULE 2**  
**QUOTATION CHECKLIST SCHEDULE**

Description	Attached	Not Attached
Quotation Letter		
Priced Activity Schedules		
Specification and Compliance Sheet		
Bid Security (if applicable)		
Valid Company Registration Certificate		
Original valid Good Standing Tax Certificate		
Original valid Good Standing Social Security Certificate		
Valid Certified copy of Affirmative Action Compliance Certificate		

**Disclaimer:** *The list defined above is meant to assist the Bidder in submitting the relevant documents and shall not be a ground for the bidder to justify its non-submission of major documents for its quotation to be responsive. The onus remains on the Bidder to ascertain that it has submitted all the documents that have been requested and are needed for its submission to be complete and responsive.*

MAINTENANCE CONTRACT CONTROL - DEPARTMENT OF WORKS, NAMIBIA  
BUILDING CONSTRUCTION  
PROJECT BILL OF QUANTITIES

CONTRACTOR . . . : ██████████  
SERVICE REQUEST NO: MOP15/0105 DATED: 2019.05.15  
CONTRACT NUMBER . . : X DATED: 2019.05.22  
DESCRIPTION . . . : Renovation of the Doctor,s flats no.4& 5  
DISTRICT . . . . : 1 - OPUWO URBAN

CONTRACTOR NO: 004  
PROJECT NO: 0359

Date Printed : 2019.05.22

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KEY	ITEM DESCRIPTION	TENDER		UNIT RATE	AMOUNT
		QUANTITY	UNIT		
0000.01	<del>BILL NO 1 (VOLUME 3) DEMOLITIONS AND ALTERATIONS</del>				
0005.01	<del>1. Prices for the demolition of brick walls must allow for the demolition and removal of small isolated beams and lintels occurring therein over openings. 2. The area of brickwork to be demolished excludes the areas of opening in walls. 3. Prices for the demolition of brick or concrete walls, concrete surface beds, columns, slabs and the like must allow and include for the demolition of plastered or screeded surfaces and other finishes related thereto as NO separate measurement or payment will be made in this regard. 4. Prices for the demolition of concrete must allow for the cutting up and removal of any steel reinforced in the concrete. 5. The Contractor must ensure the stability of adjoining walls and structures during the demolition of any concrete and / or brickwork and must provide and install any necessary propping that may be necessary to ensure such stability and prices must allow herefore.</del>				
0022.01	<del>Taking up and removing vinyl floor coverings, carpeting, etc from screeded surfaces and prepare surface under to receive new floor finish by removing all old adhesives, etc</del>				
0023.00	Vinyl tile, sheet vinyl or similar floor covering	6.00	m2		
Bill total:					
0117.01	<del>Taking out and removing sanitary fittings and appliances, including taps and traps, including disconnecting piping from fittings and cutting back and sealing off all water and waste pipes as necessary</del>				
0126.00	Electric geyser of differing sizes from wall	1.00	No		
Bill total:					
0128.00	Steel or acrylic bath of all sizes	1.00	No		

MAINTENANCE CONTRACT CONTROL - DEPARTMENT OF WORKS, NAMIBIA

BUILDING CONSTRUCTION

PROJECT BILL OF QUANTITIES

CONTRACTOR . . . . : ~~XXXXXXXXXXXXXXXXXXXX~~  
 SERVICE REQUEST NO: MOP15/0105 DATED: 2019.05.15  
 CONTRACT NUMBER . . : X DATED: 2019.05.22  
 DESCRIPTION . . . . : Renovation of the Doctor,s flats no.4& 5  
 DISTRICT . . . . . : 1 - OPUWO URBAN

CONTRACTOR NO: 004  
 PROJECT NO: 0359

Date Printed : 2019.05.22

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KEY	ITEM DESCRIPTION	TENDER QUANTITY	UNIT	UNIT RATE	AMOUNT
Bill total:					
0135.01	<del>Taking out and removing glas from stel, timber or aluminium windows and prepare to receive new (new glass elsewhere measured)</del>				
0136.00	Glass from steel windows, doors, sidelights and fanlights	1.00	m <sup>2</sup>		
Bill total:					
0165.01	<del>BILL NO 2 (VOLUME 3) GENERAL REPAIRS TO EXISTING WORK</del>				
0231.01	<del>REPAIRS TO IRONMONGERY AND METALWORK</del>				
0235.01	<del>Repairs to steel and timber windows</del>				
0236.00	Replace missing or damaged mosquito gauze to steel, aluminium or timber flyscreen	2.00	m <sup>2</sup>		
Bill total:					
0244.00	Replace missin gor damaged peg stay to steel or timber window with new solid brass or chromium plated peg stay 228mm long	3.00	No		
Bill total:					
0245.00	Replace missing or damaged handles to side hung sashes of steel or timber window with new solid brass or chromium plated spring loaded fanlight catches	2.00	No		
Bill total:					
0255.01	<del>Sundries</del>				
0257.00	Replace damaged or missing striker plate in steel or timber door frame	1.00	No		
Bill total:					
0277.01	<del>REPAIRS TO CERAMIC FLOOR AND WALL TILING</del>				
0280.01	<del>152 x 152 x 5mm Thick white glazed ceramic</del>				

MAINTENANCE CONTRACT CONTROL - DEPARTMENT OF WORKS, NAMIBIA

BUILDING CONSTRUCTION

PROJECT BILL OF QUANTITIES

CONTRACTOR . . . : ~~XXXXXXXXXXXXXXXXXXXX~~  
 SERVICE REQUEST NO: MOP15/0105 DATED: 2019.05.15  
 CONTRACT NUMBER . . : X DATED: 2019.05.22  
 DESCRIPTION . . . : Renovation of the Doctor,s flats no.4& 5  
 DISTRICT . . . . : 1 - OPUWO URBAN

CONTRACTOR NO: 004  
 PROJECT NO: 0359

Date Printed : 2019.05.22

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KEY	ITEM DESCRIPTION	TENDER QUANTITY	UNIT	UNIT RATE	AMOUNT
	<u>wall tiles fixed with adhesive to plaster (elsewhere measured) and flush pointed with and approved cement based grout</u>				
0281.00	Hack off wall tiling in small isolated patches and re-tile with new tiles to match existing	1.00	m <sup>2</sup>		
Bill total:					
0889.01	<del>BILL NO 12 JOINERY WORK</del>				
0960.01	<del>WORK TOPS GENERALLY</del>				
0960.02	<u>32mm Work tops with post formed front edges</u>				
0961.00	Work top 600mm wide	5.50	m		
Bill total:					
0962.00	Extra over 600mm wide work top for right angle intersection	2.00	No		
Bill total:					
1077.01	<del>BILL NO 15 IRONMONGERY</del>				
1077.03	<del>HINGES</del>				
1080.00	100mm Steel weld-on hinge	2.00	No		
Bill total:					
1118.01	<del>DOOR LOCKS</del>				
1123.01	<u>Mortice locks</u>				
1127.00	Four lever upright mortice deadlock with stainless steel forend	9.00	No		
Bill total:					
1236.01	<del>KITCHEN CUPBOARDS</del>				
1236.02	<u>Standard steel epoxy powder coated kitchen</u>				

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CONTRACTOR . . . . : ██████████ ██████████ ██████████  
 SERVICE REQUEST NO: MOP15/0105 DATED: 2019.05.15  
 CONTRACT NUMBER . . : X DATED: 2019.05.22  
 DESCRIPTION . . . . : Renovation of the Doctor, s flats no.4& 5  
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KEY	ITEM DESCRIPTION	TENDER		UNIT RATE	AMOUNT
		QUANTITY	UNIT		
	<u>cupboard units</u>				
1246.00	Floor cabinet type FC1600 size 1600 x 533 x 865mm high	1.00	No		
Bill total:					
1313.01	<del>BILL NO 17</del> METALWORK				
1397.01	<del>FLYSCREENS</del>				
1402.01	<u>Aluminium flyscreens to the opening sections of steel windows</u>				
1406.00	Flyscreen to suite type D opening section	3.00	No		
Bill total:					
1484.01	<del>BILL NO 18</del> PLASTERING				
1484.03	<del>SCREEDS</del>				
1484.04	<u>Screeds wood floated or steel trowelled on concrete</u>				
1488.00	30mm Thick on floors and landings	9.00	m <sup>2</sup>		
Bill total:					
1531.01	<del>BILL NO 19</del> TILING				
1539.01	<del>FLOOR TILING</del>				
1539.02	<u>Take delivery of transport to the site, store, protect and lay ceramic floor tiles fixed with and including adhesive to screeded surfaces (elsewhere measured) and flush pointed with an approved tinted waterproof jointing compound on (cost of floor tiles elsewhere)</u>				
1540.00	Floors to patterns	6.00	m <sup>2</sup>		
Bill total:					

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KEY	ITEM DESCRIPTION	TENDER		UNIT RATE	AMOUNT
		QUANTITY	UNIT		
1540.01	Floor ceramic tile(materials)	6.00	m2		
Bill total:					
1558.01	<del>BILL NO-29</del> <del>PLUMBING AND DRAINAGE</del>				
1593.01	<del>SANITARY FITTINGS</del>				
1619.01	<del>Porcelain enamelled steel baths</del>				
1620.00	Bath size 1700 x 700mm with adjustable feet, anit-slip finish and chrome handles	1.00	No		
Bill total:					
1623.01	<del>TRAPS-ETC</del>				
1623.02	<del>uPVC</del>				
1628.00	Spazio No 2 plumbing kit complete with waste fittings	2.00	No		
Bill total:					
1628.01	<del>Chromium plated brass</del>				
1630.00	40mm Bottle trap including tailpipe and wall flange	2.00	No		
Bill total:					
1631.00	40mm Bath P-trap with combined overflow outlet pipe	1.00	No		
Bill total:					
1637.01	<del>TAPS, VALVES, ETC</del>				
1655.01	<del>Vacuum breakers, relief valves, etc</del>				
1660.00	20mm 'Masterflo' 400KPa pressure reducing valve with strainer and integral non-return valve	1.00	No		

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KEY	ITEM DESCRIPTION	TENDER QUANTITY	UNIT	UNIT RATE	AMOUNT
Bill total:					
1671.01	<u>Chrome plated brass taps and sundries</u>				
1676.00	15mm Angle regulating valve with 10mm chromium plated coper sevice pipe 300mm girth bent as required	4.00	No		
Bill total:					
1684.00	15mm Square pattern pillar tap with aerator	2.00	No		
Bill total:					
1686.00	15mm Underwall pattern stop tap with cover plate	2.00	No		
Bill total:					
1688.00	15mm Wall type sink mixer with overarm swivel outlet	1.00	No		
Bill total:					
1693.00	20mm Wall type mixer with diverter spout, conical cradle and handshower with flexible tube	1.00	No		
Bill total:					
1706.01	<del>ELECTRIC HOT WATER GEYSERS AND HEATERS</del>				
1710.01	<u>Hot water geysers to 600Kpa</u>				
1712.00	100 Litre Geyser for horizontal or vertical installation	1.00	No		
Bill total:					
1866.01	<del>FIRE APPLIANCES</del>				
1867.00	'Everyway' hose reel complete with 30m rubber hose, chromium plated stopcock, shut-off nozzle and wall bracket	1.00	No		

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KEY	ITEM DESCRIPTION	TENDER		UNIT RATE	AMOUNT
		QUANTITY	UNIT		
Bill total:					
1868.00	25mm 'Saunders' type A deaphragm isolating valve	2.00	No		
Bill total:					
1962.01	<del>BILL NO 21</del> GLAZING				
1962.02	<del>GLAZING TO STEEL WITH PUTTY</del>				
1962.03	<del>4mm Clear float glass</del>				
1963.00	Panes not exceeding 0.1m <sup>2</sup>	1.00	m <sup>2</sup>		
Bill total:					
1990.01	<del>BILL NO 22</del> PAINTWORK				
1990.04	<del>ON NEW PLASTERED OR SCREEDED SURFACES</del>				
1994.01	<del>One coat alkali-resistant plaster primer and two coats Acrylic PVA paint</del>				
1997.00	On external smooth plastered walls	497.00	m <sup>2</sup>		
Bill total:					
2000.01	<del>One coat alkali resistant plaster primer, one coat undercoat and two coats eggshell enamel paint</del>				
2001.00	On internal smooth plastered walls and columns	325.00	m <sup>2</sup>		
Bill total:					
2017.01	<del>ON SOFTBOARD, ETC</del>				
2017.02	<del>One coat primer and two coats exterior quality PVA emulsion paint</del>				
2018.00	On ceilings, including cornices and cover strips	129.00	m <sup>2</sup>		



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KEY	ITEM DESCRIPTION	TENDER		UNIT RATE	AMOUNT
		QUANTITY	UNIT		

Bill total:

2023.01	<del>ON METAL</del>				
2024.01	<u>Touch up factory primer and one coat undercoat and two coats gloss enamel paint</u>				
2025.00	On door frames	23.00	m <sup>2</sup>		

Bill total:

2042.01	<del>ON WOOD</del>				
2055.01	<u>One coat oil based stain and two coats clear gloss exterior quality Uv protected polyerethane varnish</u>				
2060.00	On skirtings, frames, rails, etc not exceeding 300mm girth	76.00	m		

Bill total:

2066.01	<u>One coat wood primer, one coat undercoat and two coats gloss enamel paint</u>				
2068.00	On flush doors	38.00	m <sup>2</sup>		

Bill total:

Section total:

Total value of building items:

Preliminaries %:

Preliminaries Allowance:

Sub Total:

District Factor:

District Allowance:

Sub Total:

Contingencies at 10.00%:

MAINTENANCE CONTRACT CONTROL - DEPARTMENT OF WORKS, NAMIBIA  
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KEY	ITEM DESCRIPTION	TENDER			AMOUNT
		QUANTITY	UNIT	UNIT RATE	

Sub Total:

Grand total:

Grand total of new work: